



---

20 Young Street  
Neutral Bay NSW 2089  
T: 9908 8878 F: 9908 2229  
Email: [admin@tradingplaces.net.au](mailto:admin@tradingplaces.net.au)

## Tenant Request to Register Occupant

Property:  
Tenant/s:  
Email:

Please register the following occupant residing with me at the above property.

I authorize your office to accept requests for repairs and maintenance by the occupant and to discuss all details relevant to the current Residential Tenancy Agreement on my behalf.

Name of Occupant: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Occupation: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Employment Contact Name & Number: \_\_\_\_\_

Driver's Licence Number: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Visa Expiry Date: \_\_\_\_\_

---

Signature of Tenant

---

Signature of Occupant

Word/Documents/Leasing/REGISTER OCCUPANT