



**F. APPLICANT HISTORY****9. How long have you lived at your current address?**

	Years		Months
--	-------	--	--------

**10. Why are you leaving this address?**

**11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$
**12. What was your previous residential address?**


Postcode

**13. How long did you live at this address?**

	Years		Months
--	-------	--	--------

**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$

Was bond refunded in full?

If not why not?


**15. Please answer the following questions:**

Yes No

Have you ever been evicted by any landlord or agent?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Have you ever been refused another property?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Are you in debt to another landlord or agent?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

**G. EMPLOYMENT HISTORY****15. Please provide your employment details**

What is your occupation?

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.



Length of employment

Net Income

	Years		Months
--	-------	--	--------

 \$
**16. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

Net Income

	Years		Months
--	-------	--	--------

 \$

Contact name

Phone no.


**H. CONTACTS / REFERENCES****17. Please provide a contact in case of emergency**

Surname

Given name/s



Relationship to you

Phone no.


**18. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s



Relationship to you

Phone no.



2. Surname

Given name/s



Relationship to you

Phone no.


**I. OTHER INFORMATION****19. Car Registration**

**20. Please provide details of any pets**

Breed/type

Council registration / number


**J. PAYMENT DETAILS****Property Rental**\$  per week

Circle preferred payment period

MONTHLY or FORTNIGHTLY

**Make payments easy. We accept**

Have you applied for another property? (please circle and give details)

YES / NO

**PLEASE NOTE**

- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the owner and/or the agent should any circumstances arise whereby the property is not available for occupation on the due date.
- Initial rent payments must be made by credit card or transfer to Trading Places TRUST account within 24 hours after approval of application. No Cheques accepted.
- Security deposits are to be paid separately by credit card or transfer to Trading Places TRUST account prior to collection of keys. **No cheques accepted.**
- Keys will not be handed over until the lease agreement has been signed by all applicants.

**N.B. All three pages of this application form must be completed**

**Circle Attached Documents for Identification**  
**Minimum 100 points of identification required**

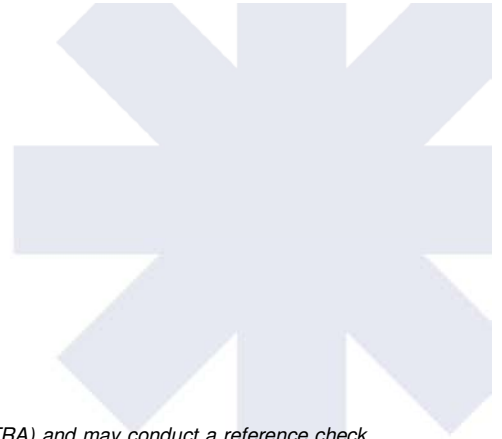
Bank Statement	(40)	Relocation Agent	(30)	Medicare	(20)
Pay Slip	(40)	Car Registration	(30)	Enrolment Letter	(20)
Rates Notice	(40)	Motor Vehicle Insurance	(30)	Student Card	(10)
Levy Notice	(40)	Household Insurance	(30)	Proof of Age Card	(10)
Rent Receipts	(40)	Private Health Insurance	(30)	Telephone Acc	(10)
Rental History	(40)	Passport	(30)	Energy Acc	(10)
Letter of Appointment	(40)	Entry Visa	(20)	Store cards	(10)
TRA & TICA	(40)	Birth Certificate	(20)	Credit Card	(10)
TRA – referee	(20)	NRMA membership	(20)	Amex/Visa Card	(10)
TRA – emergency	(20)	Drivers Licence	(20)	Bank Acc Card	(10)

**NOTICE TO PROSPECTIVE TENANTS**

The availability of telephone lines; internet services; analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant(s) and tenants should make their own enquiries as to the availability and adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own enquiries.

.....  
Signature of Tenant

.....  
Date



**TRA DISCLOSURE**

I understand this agent is a member of Trading Reference Australia Pty. Ltd. (TRA) and may conduct a reference check with that organisation on myself and the company whose name appears on the lease. I authorise this Agent to provide any information about me or the company to TRA / Landlord for the purpose of the check and I acknowledge that such information may be kept and recorded by TRA. I realise that if a search is performed on the TRA database and my identification and the company whose name appears on the lease with the label "Refer to Agent" beside my name and the company name, the agency who conducted the search as a matter of procedure will call the listing agency to exchange information and establish why my name and the company's details have been entered on the register and in turn provide my contact details to the listing agency for the purpose of resolution and the removal of my name and the company details from the database. The agency that searched will then inform me of the listing / listings, the listing agency name and contact details giving me right of reply. I accept that if I and the company whose name appears on the lease are currently listed as a defaulter with TRA, this Agency / Landlord has the authority to reject my application. I understand that I am under no obligation to sign this consent form, but that failure to do so may result in my application being refused. I acknowledge that if I default on my tenancy / rental obligations in future, which means in breach of my contract / lease agreement for residential or commercial property and / or in accordance to the Property Stock and Business Agents Amendment (Tenant Databases) Regulation 2004. I and the company whose name appears on the lease may be listed with TRA, until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent / Landlord or in accord with the new regulations. The same applies to me if I am a Commercial Tenant and or Holiday Tenant and in breach of my contract whatever the stipulations are within that contract with the said agency. I hereby authorise this agent to provide information about me to TRA and my default to TRA in connection with that listing. I also understand that my agent may list me as an excellent tenant if my obligations during my tenure are fully compliant and are of a high standard. I will not hold TRA accountable for the inaccurate keying in of information by TRA members therefore delivering an incorrect search as I understand faults can be made within this process due to human error. It is also understood that technical failure can cause errors and I do not hold TRA or the Agent responsible for same. I understand that if the said eventuates I may question the source and understand this will be thoroughly investigated and corrected immediately. Furthermore I authorise the agent to contact my employers past and present to confirm my employment history and my previous Landlord /Agency to verify details of my tenancy. I also authorise the agent to contact two personal referees to establish my identification / location and concede that those referees have given permission for me to use them. I recognize that my photo id may be scanned onto TRA for absolute identification. I, the tenant, I, the referee, do acknowledge that information provided to TRA and/or the agent by these authorities given by me may be available to: a) Real Estate Agents and Landlords to assist them in evaluating applications for leases and b) Real Estate Agents, Landlords, Dentists, Video stores, Banks, Utility companies, Commercial Agents, organisations or any other members for the reason of locating me for any lawful purpose. Should this Agent transfer its agency business to another person, I consent to the new agent (and any further person to whom that business may be transferred) taking any step which the former agent could have taken. (If more than one applicant, "I" means "We" in this form). **"I have read and I understand the above information"**

Print Name of Tenant .....

Signature of Tenant..... Date .....

TRA adheres strictly to requirements of the Privacy Laws and therefore does not use the information supplied by the tenant for advertising purposes. Trading Reference Australia may be contacted at the above address during business hours 9-5 Monday to Friday regarding any records kept concerning you. To validate and correct inaccurate information we require a signed Personal Disclosure form and photo id. An urgent confirmation of your records can be done immediately by credit card payment using the secure section on our web page.

Copyright Trading Reference Australia ©